

NATIONAL INTERCOLLEGIATE FLYING ASSOCIATION



NIFA NATIONAL BUSINESS MEETING MINUTES Sunday, May 14, 2017 KOSU Airport Hanger 7 Columbus, Ohio

1. **Call to Order:** The meeting was called to order by **Richard G. Smith**, NIFA Executive Director at 10:00 AM.
2. **Roll Call of Schools:** SAFECON 2017 President **Andrew Langen**. Twenty-Eight (28) Member Schools were represented in addition to members of the NIFA Council.
3. **Approval of Bylaw Proposals:** NIFA Council Chairman **Jim Higgins** introduced **Carolyn Carpp**, NIFA Bylaws Chairman, and explained the procedure for voting. Carolyn briefly reviewed the four bylaw proposals to be considered. A brief discussion followed. Since there was no obvious opposition, the chair determined the vote would be conducted as a package. The four proposals were approved unanimously by voice vote. There were no negative responses.

Attachment #1 Approved Bylaw Proposals

4. **Election of NIFA Council Student Representative:** Chairman Higgins introduced the continuing NIFA Council Student Representative **Eric Beets** and explained the procedure for the election of a second representative. The call was made for nominations. As there were no nominations at this time, the election was tabled until the end of the meeting.
5. **SAFECON 2018:** Director Smith announced that the sole bid for SAFECON 2018 came from Indiana State University in Terre Haute, Indiana. The dates have not been confirmed, but the school is considering the last week in April 2018. Discussion followed regarding the dates selected for SAFECON and conflicts with school finals/graduations.
6. **UAS Competitions:** Discussion was held regarding the addition of UAS events. Thirteen Member Schools have UAS programs. Feedback was requested for a NIFA Council ad hoc committee to study the possibility.
7. **Recess:** The meeting was recessed until 11:00 AM for Student Representative Elections.
8. **Student Representative Elections:** The meeting resumed at 11:00 AM, when the following students were nominated for a two-year term on the NIFA Council:
 - Will Kaib- Kent State
 - Tyler Crandall- Kent State
 - Steve Kinney- UND
 - Chris Garger- Utah State
 - Alex Gerbel- Auburn
 - Alex Schaffer- Auburn
 - Phil Wier- U Nebraska-OmahaNo one received over 50% of the votes. Therefore, a "run-off" election was required by the newly approved bylaws between Phil Wier and Chris Garger. **Phil Weir** was elected.
9. **Announcements:** Director Smith announced the location of the banquet, stating the doors would open at 4:30 PM. Maps were available upon request.
10. **Adjournment:** The meeting was adjourned at 11:30 AM. The next Annual Meeting will be scheduled at SAFECON 2018, in Terre Haute, Indiana.

Submitted by
Carolyn Carpp, NIFA Council Secretary

Attachment #1 Approved Bylaw Proposals:

2017 NIFA Bylaw Proposals

Approved Unanimously at Annual Meeting, May 14, 2017

Confirmed Unanimously by NIFA Council, May 14, 2017

Proposal #1 SAFECON OFFICERS

4. NIFA SAFECON OFFICERS AND ADVISOR

DELETE:

4.1 NIFA SAFECON Officers

The following officers of the NIFA shall be selected prior to the National Intercollegiate SAFECON and shall serve until after the SAFECON has been completed. They shall be matriculated students at the college or university officially selected to sponsor the National Intercollegiate SAFECON.

- A. ~~President~~
- B. ~~Vice President - Conference~~
- C. ~~Vice President - Contest~~
- D. ~~Secretary~~
- E. ~~Treasurer~~

REPLACE WITH:

4.1 NIFA SAFECON Officers

The host school (s) shall select officers prior to the National Intercollegiate SAFECON and shall serve until after the SAFECON has been completed.

DELETE: 4.2 Responsibilities of the NIFA SAFECON Officers

- A. ~~The President shall plan, organize, and direct the National Intercollegiate SAFECON in consultation with the Executive Committee, and in accordance with all applicable IRS Section 501.(c).3. Regulations, state statutes, NIFA Articles of Incorporation, NIFA Bylaws, NIFA Special Rules, and NIFA Rules for Intercollegiate SAFECONS. The President shall preside at all meetings of the membership during the week of SAFECON.~~
- B. ~~The Vice President - Conference shall perform the duties of the President when the latter is unable to do so and be responsible for all non-competitive events preparation and planning and all conference activities.~~
- C. ~~The Vice President - Contest shall be responsible for all competitive events preparation and planning.~~
- D. ~~The Secretary shall keep a record of all NIFA meetings, correspondence and place standings in the National Intercollegiate SAFECON.~~
- E. ~~The Treasurer shall be responsible for the funds of the association allocated to the sponsoring school for conducting the SAFECON.~~
- F. ~~Perform any additional duties which may be assigned by the NIFA Council, Executive Committee, or NIFA SAFECON Advisor, or listed in the NIFA standing rules.~~

REPLACE WITH:

4.2 Responsibilities of the NIFA SAFECON Officers

The responsibilities of the SAFECON Officers shall:

- A. Plan, organize, and direct the National Intercollegiate SAFECON in consultation with the Executive Committee, and in accordance with all applicable IRS Section 501.(c).3. Regulations, state statutes, NIFA Articles of Incorporation, NIFA Bylaws, NIFA Special Rules, and NIFA Rules for Intercollegiate SAFECONS. The Council Chairman shall preside at all meetings of the membership during the week of SAFECON.
- B. Be responsible for all non-competitive events preparation and planning and all conference activities
- C. Be responsible for all competitive events preparation and planning.
- D. Keep a record of all NIFA meetings, correspondence and place standings in the National Intercollegiate SAFECON.
- E. Be responsible for the funds of the association allocated to the host organization for conducting the SAFECON.
- F. Perform any additional duties which may be assigned by the NIFA Council, Executive Committee, or NIFA SAFECON Advisor, or listed in the NIFA standing rules.

Proposal #2: DEFINITION OF SIMPLE MAJORITY

9.1 Election of the NIFA Council Student Representatives

The NIFA Council Representatives shall be elected by a simple majority vote at the annual

REPLACE WITH: Election of the NIFA Council Student Representatives

A. The NIFA Council Student Representatives shall be elected by more than 50% of the vote at the annual business meeting by those member schools in good standing in attendance. If no nominated student receives more than 50% of the vote, a runoff election between the two students receiving the highest number of votes will be held.

Proposal #3: CHANGE SPONSORING SCHOOL TO HOST ORGANIZATION AT NATIONAL SAFECON

13 ANNUAL BUSINESS MEETING

An annual business meeting shall be called during the National Intercollegiate SAFECON and shall be presided over by the NIFA Council Chairman or his/her designee and the NIFA Council Student Representative. Matters of general interest to the entire organization shall be considered at this meeting.

- 13.1 Each institution possessing the current competition year school membership shall have five votes to be split as the representatives of that institution see fit.
- 13.2 The ~~Sponsor School~~ Host Organization for the following National Intercollegiate SAFECON shall be selected at the annual meeting. Those ~~schools~~ organizations willing to sponsor the National Intercollegiate SAFECON shall apply to the Executive Director not less than one hundred and eighty days prior to the Annual Meeting. The Executive Director, in consultation with the NIFA Council shall screen the applicants and forward the names of the three best qualified ~~schools~~ organizations to the NIFA President. At the meeting these ~~schools~~ organizations shall be allowed a maximum of thirty minutes to present arguments favoring their sponsorship. After each school has made a presentation, the issue shall be voted upon. An ~~school~~ organization receiving a majority of the votes shall be designated the Sponsor for the following year. If no ~~school~~ organization received a majority, a run-off shall be conducted between the two ~~schools~~ organizations receiving the most votes. The NIFA President shall have one vote for tie breaking purposes.
- 13.3 If no ~~school~~ organization bids for the National Intercollegiate SAFECON, the NIFA Council shall appoint a host ~~school-organization~~.
- 13.4 If a host ~~school~~ organization has been selected but is unable to fulfill the obligations of conducting the National Intercollegiate SAFECON, the NIFA Council shall appoint another host ~~school~~ organization as soon as possible. The Executive Director shall coordinate this effort.

Proposal #4: DEFINING A QUORUM and change language in 2.1 to reflect student rep changes in 2016

2.1 NIFA Council Members

- A. The NIFA Council shall be composed of a regional council representative from each NIFA region, ~~a student representative, and~~ council members-at-large and two student representatives.
- ~~B. The total~~ council membership shall be limited to twice the number of active NIFA regions minus one. The student representatives' positions shall not be included in the limitation established for the number of NIFA Council members. If the Council finds itself in excess of this number of members, adjustment to the number of Members at Large must take effect before the start of the next competition year. ~~Members holding one-half of the votes entitled to be cast on a matter, represented in person, proxy, or electronic means, shall constitute a quorum. A quorum is defined greater than 50% of the NIFA Council members in office, represented in person or electronic means.~~
- C. Not more than one council member (other than the student representatives) may represent or be employed by any one member institution.
- D. Council members' term-of-office (other than the student representatives) shall be for three (3) years, and shall be filled on a staggered basis so that no more than one-third of the terms are scheduled to end in any one year.
- E. Council members terms shall take effect on July 1st. Unscheduled vacancies shall be filled by a majority vote of the NIFA Council to take effect at the time of need, but shall be only for the remainder of the term-of-office held by the council member being replaced.